

**CITRUS COUNTY SCHOOLS**  
**FORM A – ALLEGED BULLYING/HARASSMENT COMPLAINT REPORT**

To file a complaint of alleged bullying/harassment, complete this form and submit it to the principal and/or building administrator.

***PLEASE PRINT***

Alleged victim(s) name:	
Alleged perpetrator(s) name:	
Location(s) alleged bullying/harassment occurred:	
Date of most recent alleged incident occurred:	Time most recent alleged incident occurred:

Describe in as much detail as possible what you witnessed. (May use additional paper if needed.)

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Were there any witnesses? If so, please provide names, detailed information, and if possible, a method to contact them. (May use additional paper if needed.)

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If you have any evidence of bullying (e.g. letters, photos, etc.), please attach.

**I agree that all the information I provided on this form is accurate and true to the best of my knowledge.**

\_\_\_\_\_  
 Print and sign your name (optional, if reporting anonymously)

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Report received by

\_\_\_\_\_  
 Date

***Do not write in this section – School use only***

- Within the scope of the District Bullying/Harassment Policy 5.321 (Enter appropriate violation code into Skyward)
- Outside the scope of the District Bullying/Harassment Policy 5.321 and possibly a criminal act
- Outside the scope of the District Bullying/Harassment Policy 5.321 but within the scope of the Code of Student Conduct  
 ~ Action taken \_\_\_\_\_
  
- Outside the scope of the District Bullying/Harassment Policy 5.321 and the Code of Student Conduct  
 ~Explanation \_\_\_\_\_

\_\_\_\_\_  
 Principal's Signature

\_\_\_\_\_  
 Date