

## HOMOSASSA ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Mrs. Harrell, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

*Alice Harrell*

*10-9-15*

Signature of Principal or Designee

Date Signed

### Mission Statement

#### Parental Involvement Mission Statement (Optional)

**Response:** At Homosassa Elementary School, the faculty and staff, with the cooperation of our students, parents and community, strive to provide a stimulating, yet secure environment in which all students have the opportunity to develop a wide knowledge base, responsible behavior, positive self-concepts, and a life-long enthusiasm for learning.

We endeavor to incorporate the best teaching methods as we address the needs of each

child, and we believe that hard work, innovative ideas, and mutual respect allow us to rise to the challenge of providing our best for our students.

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** During the school year, parents are offered opportunities to give input via written surveys, school district Title I flyer, SAEC meetings and before and after parent involvement events. Examples of questions are:

- \*What are the most effective forms of parent communication?
- \*Which days and times are best for meeting?
- \*Which activities are most effective?
- \*What type of trainings would be most beneficial?
- \*What are suggestions for the dispersment of Title 1 funds?

The School Advisory Enhancement Council views parents as a vital part of Homosassa Elementary School's policy committee. All parents are invited to become members of the SAEC and PTO at Orientation and curriculum nights, in the monthly school newsletter, classroom newsletters, and frequently throughout the school year through School Messenger phone calls. Parents are then invited to join meetings monthly where they discuss, review and revise policies highlighted at each meeting as well as planning for Parent Involvement activities. Daily communication is provided through planners/folders and the school website with direct email access to teachers and staff for parents. Family access is also provided through the Skyward Data Management System. There will be a school wide Open House Session which will inform parents of K-12 promotional requirements, the awareness of Title 1, Florida Standards implementation, graduation requirements and the interpretation of student test results. The school also provides a Title 1 Parent Involvement survey at the end of each school year to measure effectiveness of student achievement and parent communication systems.

The School Improvement Plan committee involves parents in analyzing data and providing input used to write a plan for improving student achievement for the upcoming year. The Principal and Assistant Principal present data to the group. Parents are an active part of all discussions and their input is noted on data collected from the group.

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction

Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title 1	Book Club/Literacy through Technology - This program is intended to promote a love of reading in students while modeling for parents how to help with comprehension and fluency strategies. Students receive a free book and will work side-by-side with their parent/guardian in creating a product they can use with other books and technology programs at home.
2	Title 1	Kindergarten Round-Up (April) - This is an opportunity for parents of upcoming Kindergarteners and potential pre-Kindergarteners to receive information regarding Homosassa Elementary's programs and curriculum. All children who attend are given the gift of a book. Parents and children are invited to visit the Kindergarten classrooms and meet the teachers who are scheduled to teach Kindergarten for the following year. Information regarding SAEC, PTO and other resources are provided to parents at this time.
3	Title 1	"Tears, Fears, and Cheers" Breakfast - Invitations to this breakfast are extended to parents/guardians/family members of students coming to our school for the first time (including Pre-k, Kg., and any new students 1-5). Sponsored through PTO, the President shares information regarding the school's policies/procedures, activities, and organizations/clubs available for parents to become involved in throughout the school year.
4	Title 1	Meet your Teacher/Open Campus Night- Parents are encouraged to visit the classroom on a regular basis and are invited to participate in special programs throughout the year.
5	Voluntary Pre-Kindergarten	Students are assessed and placed in on an as-needed basis. Parents have the opportunity to provide an early educational experience as needed based on the assessment.
6	Title 1	Mrs. Harrell gives parents an overview of Title 1 at a parent involvement night. Classroom teachers also present parent involvement tips for helping students at home through parent involvement nights (such as Literacy Night, Science Night and Mathematics Night), individual conferences, conferences required through Progress Monitoring Plans, newsletters, phone calls, and individual written communication.
7	Title II	Provides professional development to staff.
8	Title III	Provides support to ESOL students and staff.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	PI- informational presentations explaining Title 1 benefits and AMO services and rights.	Alice Harrell-Principal and Sandra Sonberg	October	Sign-in Rosters
2	PI- Response Survey	Alice Harrell-Principal and Sandra Sonberg	October	Survey Results

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or

evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:**

Homosassa Elementary will offer meetings, events, and conferences to parents on a variety of nights and starting times. In addition, morning events are also included.

Parent conferences are scheduled by classroom teachers on the Parent Conference Day. Parents are given multiple times to choose from when scheduling. Parents who are unable to attend Conference Day (October) are accommodated on another day at a time convenient for them.

We will provide childcare during events that are planned solely for parents, when possible, such as PTO meetings or SAEC meetings.

**Building Capacity**

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Tears, Fears, and Cheers Orientation Breakfast	Classroom teacher	The interaction builds motivation and self-esteem, which leads to improved student performance.	August 2015	Increased student achievement and a decrease in major office referrals.
2	Character Luncheon- students exemplifying targeted character trait are recognized with a special luncheon in which family is invited to attend.	Principal and classroom teachers	State academic standards while enriching student and parent experiences.	September 30, 2015	Parent signatures
3	PTO meetings	Music Teacher and PTO	Builds community through social interaction.	1 time a year	Parent and Student attendance
4	Parent Conferences	Music Teacher	Builds community through social interaction.	2 times a year	Parent and Student attendance
5	Monthly school newsletter	SAEC chairperson	Parents involved in decision-making processes regarding educational events and strategies to best	Four times per fiscal school year	Attendance at meetings

			increase student achievement.		
6	3 Themed Parent Involvement Nights based on Reading, Math and Science/Social Studies based on Parent Input	Grade level teams and PTO	Strengthen community through cooperative involvement	October 2015	Parent, Student and Staff attendance
7	McDonald's Night	Principal and classroom teachers	Increased awareness of student expectations.	August 2015	Increased FSA scores
8	Meet the Teacher/Open Campus	Debi Harmon, guidance counselor	Opportunity to engage with child(ren) that promotes social well-being	October 2015	Positive social well-being correlates with higher achievement.
9	Fall Festival	Mrs. Consol and Classroom teacher	State academic standards while enriching student and parent experiences through written response.	3 times a year	Increased attendance at Parent Involvement events.
10	SAEC Meeting	Principal, Assistant Principal, Secretary, Teachers and Staff	Information regarding upcoming educational events and activities planned for student and families.	Monthly	Attendance at events/activities/meetings
11	Chorus Musicals	Classroom teachers	Parents involved in conversations regarding the progress of their child and strategies offered by teachers to assist with struggling areas at home. Websites and outside resources offered in meetings.	October 2015	Increased student achievement
12	Dinner with Santa	PTO president	Parents involved in decision-making processes regarding educational events and strategies to best increase student achievement.	Monthly meetings	Attendance at meetings
13	Bring Your Dad to School Day	Mrs. Harmon, Guidance Counselor	The celebration builds motivation and self-esteem, which leads to improved student performance.	Six times throughout the year	Increased student achievement and a decrease in major office referrals.
14	Positive Phone Referrals	PTO President	Parents/guardians receive information regarding our school, resources and programs designed to assist them with their child's learning experience.	August 2015	Increased attendance at Parent Involvement events.

### Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Volunteer training	D. Harmon, Guidance Counselor	Increased parent involvement	August 2015	Increased FSA scores.
2	Writing with Core Connections	Alice Harrell, Principal and Candice Sykes, Tosa	Writing Strategies are shared with parents at Literacy Night.	August 2015	Increased FSA scores.
3	Article Study on Instruction Practices	Alice Harrell, Principal	Instructional Practices is shared with parents at conferences.	October 2015	Increased FSA scores.
4	SWD Book Study on Childhood Trauma	Alice Harrell, Principal and Donna Olsen, teacher	Differentiate instruction based on SWD at Parent Involvement Nights	October 2015	Increased FSA scores.

### Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Other events in which we encourage parents to participate include our volunteer program in which we train and orient participants on school policies and procedures. The Title I Media Resource Room in which the community members and parents can check out resources in order to teach and promote literacy strategies with students, and Homosassa Learning Center in which we provide parents with information about the program and academic materials to the Learning Center for students and parents to use.

### Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Homosassa Elementary will send home the district-created pamphlet regarding information on the Title 1 schools. We also will make available the district website where all the schools' curriculums and grade-level expectations are provided. Teachers will inform parents of assessments used to monitor progress, plans for student improvement, end-of-year proficiency levels, and other school and district expectations through communication at parent conferences and through teacher's own classroom newsletter which are sent home monthly.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Homosassa Elementary will provide full opportunities for participation through a variety of messages. We will utilize the School Messenger, monthly parent letters, individual teacher newsletters, emails, phone conferences, social media outlets, and our school marque. We offer an ESOL liaison to attend conferences and events for those who are non-English speaking. We are Handicapped Accessible and will provide whatever means possible to accommodate those in need. Our curriculum programs provide material translated into Spanish and other languages as feasible.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Literacy/Math/Science	Principal, Committee Chairperson, Book Keeper	Paying reasonable and necessary expenses to conduct parental involvement activities, will support the events that create opportunities to partner parents, students and teachers needed to target skills that help students become successful.	Variety of times throughout the year, with completion in May 2016
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	IEP, PMP, SAEC, PTO meetings	Principal, Assistant Principal, ESE Staffing Specialist, PTO President, SAEC Chairperson, Teachers	An increase in parent involvement will increase student achievement	Scheduled various times during the year, completion in May 2016
3	Developing appropriate roles for community-based organizations and businesses, including	Literacy/Math/Science Nights	Committee Chairperson for each event	Strategies taught at each event will partner parents and teachers in targeting	Variety of times throughout the year,

faith-based organizations, in parental involvement activities [Section 1118(e)(13)].			skills to help students become most successful.	with completion in May 2016
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### **Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

Uploaded Document

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### **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

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### **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Boo-Hoo Orientation Breakfast	1	13	The anticipated impact on student achievement was to increase attendance at Parent Involvement events.
2	Student/Parent Character Luncheon	6	408	The anticipated impact on student achievement was a decrease in major office referrals.
3	SAEC and PTO meetings	13	150	The anticipated impact on student achievement was to increase attendance at Parent Involvement events.
4	Parent Conferences	308	616	The anticipated impact on student achievement was to increase student achievement on the FSA.
5	Monthly School Newsletter	10	3435	The anticipated impact on student achievement was to increase attendance at Parent Involvement events, activities, and meetings.
6	LEGO Math Night	1	157	The anticipated impact on student achievement was to increase attendance at Parent Involvement events.
7	Literacy Workshop Night	1	113	The anticipated impact on student achievement was to increase attendance at Parent Involvement events.
8	Marine Science Night	1	142	The anticipated impact on student achievement was to increase attendance at Parent Involvement events.
9	Open House	1	355	The anticipated impact on student achievement was to increase student achievement on the FSA.
10	McDonald's Nights	1	100	The anticipated impact on student achievement was to increase parent and student attendance.
11	Fall Festival	1	305	The anticipated impact on student achievement was to increase parent and student attendance.

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Mathematical	1	19	The anticipated impact on student

	Practices			achievement was to increase student achievement on the FSA.
2	Writing Main Idea	1	19	The anticipated impact on student achievement was to increase student achievement on the FSA.
3	Writing in Response	1	19	The anticipated impact on student achievement was to increase student achievement on the FSA.

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Conflicting schedule with weekly community activity.	Provide parent involvement nights on nights other than Wednesday.
2	Conflicting holiday activities	Provide parent involvement nights on various days according to the holiday calendar.

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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